



DETAILS MATTER
BOOKKEEPING
& ADVISORY



Payroll Services



At Details Matter Bookkeeping & Advisory



we know every business has unique needs when it comes to payroll. Whether you prefer hands-on control or want it off your plate entirely, we offer two options to fit your workflow



DIY Payroll (You Run It)

Direct Access to our payroll platform

Enter hours, bonuses, and time off yourself

Preview and submit payroll on your schedule

Employee self-service access to pay stubs and tax forms

We file and pay payroll taxes and forms



Assisted Payroll (We Run It)

You send us hours and pay changes - **we handle the rest**

We manage direct deposit, new hires, terminations, etc.

Employees still get self-service access

Peace of mind knowing it's done right



Not sure which is right for you? Let's talk. We'll help you choose the best-fit option for your business.

**Contact Us
for more information**



detailsmatterbookkeeping.com



301-291-7333



hello@detailsmatterbookkeeping.com





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PAYROLL PRICING GUIDE

PAYROLL

\$69/payroll

\$2.88/employee

\$110.40/quarter

\$14.89/W-2

\$368 Set-up

PAYROLL+ BASIC HR

\$74/payroll

\$2.88/employee

\$110.40/quarter

\$14.89/W-2

\$368 Set-up

PAYROLL+ ESSENTIAL HR

\$84.57/payroll

\$2.88/employee

\$110.40/quarter

\$14.89/W-2

\$368 Set-up

TIMEKEEPING

\$7/employee

PAYROLL ASSISTED

\$50/month

IN PARTNERSHIP WITH:



Locally Owned. Client-Focused.
PAYROLL RE-DEFINED.



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Product Comparison: Mineral® Basic & Mineral Essential



PRODUCT	DESCRIPTION	MINERAL BASIC	MINERAL ESSENTIAL
MINERAL PLATFORM™	Mineral Platform provides the tools, resources and easy-to-understand actionable information you need to stay on top of your HR and compliance challenges.	✓	✓
MINERAL INTELLIGENCE™	Mineral Intelligence provides proactive alerts tailored to your business, to help you stay on top of changing HR and compliance regulations.	✓	✓
SMART EMPLOYEE HANDBOOK	Guided interface to create, manage and maintain a federal and single state compliant handbook. Continuously update and quickly incorporate policy updates as laws and regulations change to stay proactively compliant.	✓	✓
LEARN	Easily assign, track and schedule employee training in a single location. Start by uploading in-house training and add optional premium course upgrades to enrich and expand the curriculum.	✓	✓
HR COMPLIANCE LIBRARY	Access to federal and state laws and regulations, paired with a robust document library containing how-to guides, actionable checklists, sample letters as well as government forms to address HR questions and needs.	✓	✓
NOTIFICATIONS	Receive notifications of important updates to laws and regulations specifically impacting each business through in-platform alerts and email communications.	✓	✓
BENEFITS DOCUMENT CREATOR	Create benefits documents, including a premium only plan (POP) document to comply with IRS requirements and a Wrap summary plan description (SPD) to meet ERISA disclosure requirements.	✓	✓
MINERAL EXPERTS™	Mineral Experts provides unlimited access to team of experts, ready to answer your HR and compliance questions.	✗	✓
CORE COURSES	The Core Courses catalog for Learn fosters continuous learning, improves workforce skills and helps increase employee engagement by providing courses covering the basics of compliance, human resources, customer service, cybersecurity, professional development and much more.	✗	✓

